

Constitution of The Science Technology Engineering and Mathematics Club

STATEMENT OF PURPOSE

The purpose of the Science, Technology, Engineering, and Mathematics Club shall be to stimulate and encourage a strong interest in the areas of: science, technology, engineering, and mathematics. In addition the Science, Technology, Engineering and Mathematics Club shall create avenues for research, career advisement and education; and promote academic and professional networking.

ARTICLE I - NAME

Section 1 - The official name of this organization shall be the, "Science, Technology, Engineering, and Mathematics Club." Hereafter in this document the official name shall be referred to as "S.T.E.M.." This abbreviation shall be acceptable for use in any literature, documentation, amendments, advertisements, or promotional items deemed appropriate by S.T.E.M..

ARTICLE II - MEMBERSHIP

Section 1 - Membership in S.T.E.M. is to be divided into two categories:

1. Active Members
2. Honorary Members

Section 2 - Active members must be students of Glendale Community College (Hereafter referred to as "G.C.C.") who are currently taking a minimum of one semester hour at G.C.C. who meet any of the following requirements:

- Any student member returning from the previous semester.
- Any student who has attended any two consecutive meetings and/or S.T.E.M. sponsored public events.

Active membership can be maintained if and only if:

- The active member continues to attend at least two meetings and/or S.T.E.M. sponsored public events per month (if held).

Anyone not abiding by these requirements are hereby referred to as inactive.

Section 3 - Honorary members shall be defined as members with limited membership rights and no voting privileges. Honorary memberships may be extended to, but not limited to:

- Members of the Scientific, Technological, Engineering, or Mathematics community who are interested in participating in club activities.
- G.C.C. students who do not maintain a minimum attendance of two meetings per month.

Honorary members shall be defined in two categories.

1) Non-Students:

- a. Non-Student members shall have limited membership rights which include (but not limited to), no voting privileges and require approval for non-public club activities from club officers. A unanimous approval is required.
- b. If approved, they will be required to make their own arrangements and participate at their own expense.

2) Inactive students:

- a. Inactive student members shall have limited membership rights which include (but not limited to), no voting privileges and require approval for non-public club activities from club officers. A unanimous approval is required.

Section 4 - Full Active Membership rights shall include (but not limited to):

- The right to vote in club affairs (other than those which require only officer approval)
- The right to attend any and all club sponsored events.

ARTICLE III - OFFICERS

Section 1 - The officer positions of S.T.E.M. shall consist of:

- President
- Vice President
- Secretary
- Treasurer
- Public Relations Officer
- A.S.G. Representative

Section 2 - The term of all offices except President and Treasurer is one semester. The President and Treasurer elected in the first semester shall reserve the right to maintain their positions through the consecutive second semester. If the President and/or Treasurer should choose not to retain their office for the second semester, than their position(s) shall become open at the same time as the general election for the other officer positions held at the beginning of the second semester.

Section 3 - All officers must be concurrently enrolled in a minimum of one course in the Science, Technology, Engineering, or Mathematics curricula to hold office.

Section 4 - Any officer may be removed from office should he/she be absent from more than two meetings without having obtained prior approval from the other officers. Additionally an officer may be removed from office should he/she fail to fulfill his/her duties. In the event an officer has been selected for removal from office he/she shall notified in writing and be given the opportunity to defend him/herself. A unanimous vote of the officers (excluding the officer in question) is required for the removal of an officer by the governing body.

Section 5 - Any officer may be removed from office by the body of active members should the removal be requested by a petition signed by no less than one-third of the active members. In the event such a request is made the officer shall be notified in writing and given the opportunity to defend him/herself. A two-thirds majority vote of the active members is required for the removal of an officer by the body of active members.

Section 6 - Interim officers shall be elected during the last meeting of the second semester. These officers shall maintain their positions until officers are elected the next consecutive first semester general elections. They do, at that time, reserve the right to run for office if they so choose.

ARTICLE IV - OFFICER DUTIES

Section 1 - President: The President shall preside over club meetings and aid in the planning and conducting of activities sponsored by S.T.E.M.. The President may appoint committees to aid in the planning and conducting of activities and the maintenance of the club. The President shall also be responsible for any other duties that shall arise during the semester. The president also has the responsibility to delegate additional duties to active members, active members have the right to decline these requests.

Section 2 - Vice President: The Vice President shall be responsible for club correspondence and serve as an aid to the president. The Vice President shall also aid in the planning and conducting of activities sponsored by S.T.E.M. and also be responsible for any other duties that shall arise during the semester. In the event the President can no longer fulfill the duties of the office the Vice President shall take on the duties of President and a new Vice President will be elected at the next meeting.

Section 3 - Secretary: The Secretary shall record the business of the meetings, and conduct any clerical tasks needed for the conducting of the meetings. Clerical tasks may include but are not limited to: collating and stapling copies of the agenda and copies of prior meetings minutes for weekly meeting packets, and keeping the club attendance sheet updated.

Section 4 - Treasurer: The Treasurer shall be responsible for the tracking and maintaining of the club's financial account. In addition the Treasurer shall be responsible for submitting expenditure request forms to the Student Life Office.

Section 5 - Public Relations: The Public Relations Officer shall be responsible for the development and distribution of advertising materials such as flyers, posters, and literature. In addition the Public Relations Officer shall be responsible for the creative development and maintenance of the club bulletin board.

Section 6 - A.S.G. Representative: The A.S.G. Representative shall be responsible for attending the Associated Student Government meetings and giving updates to the club on information obtained in those meetings. In addition the A.S.G. Representative will represent S.T.E.M. by requesting funds, notifying A.S.G. of upcoming lectures and events, and providing any other pertinent club information.

ARTICLE V - ELECTIONS

Section 1 - Elections will be held on the second meeting of the semester.

Section 2 - Officers shall be elected by a simple majority vote of the active members present in the form of secret ballots. The ballots will be tallied and announced by the Faculty Advisor.

Section 3 - In the event of a tie, the office will be decided by which candidate has the longest duration of club membership. If both candidates share the same duration of club membership the deciding vote shall be the current President's vote.

Section 4 - The order of elections and determination of officers is as follows:

- President
- Vice President
- Secretary
- Treasurer
- Public Relations Officer
- A.S.G. Representative

Section 5 - Candidates may run for more than one office in the same election period.

Section 6 - In the event that there are not enough candidates to fill the required officer positions, the newly elected officers will determine how to delegate the duties of the unfilled office(s) amongst themselves.

ARTICLE VI - MEETINGS

Section 1 - Meetings are to be held once a week on Friday at 2:00PM in the math building.

ARTICLE VII - REVISIONS AND AMMENDMENTS

Section 1 - Revisions and amendments may be made to this constitution by a two thirds vote of the active members.